



**Institute of Sound,
Communications
and Visual Engineers**

Guidelines for the submission of a Technical Report for the grade of Technician

Membership of the Institute of Sound, Communications and Visual Engineers in the technical grades of Technician, Senior Technician and Member is open only to those who have proved their technical competence to the Membership Committee of the Institute. The following notes are provided so that those not holding any formal qualification may demonstrate their professional standing by writing a Technical Report for submission to the Committee. The requirements for Technician also include some experience and a relevant position in the industry and these requirements must, of course, also be met.

You may submit a report for the grade of Technician, in accordance with this guide, or apply to attend an informal interview.

In submitting a Technical Report, you should consider how best to convince the Committee of your technical competence. You may care to write about how you go about your technical work, either generally or relating to one specific project. Whatever you choose, it must demonstrate that you are technically competent to the required level in the area of your choice, and the Report itself must be your own work. Thus it is not sufficient to simply repeat others' work or list equipment used. The Committee would be looking, for example, for the ability to understand and describe clearly the design concepts of a system and their implementation in a real installation, if your work lies in those areas.

It is recognised that our industry encompasses a wide range of skills and no-one is likely to possess them all. However the aim of the Technical Report is to demonstrate that you are technically competent in some area, which is relevant to the industry.

Whatever approach you choose, remember that the purpose is to convince the Committee that you are worthy of an upgrade to Technician grade. The work must therefore be your own and should be of sufficient length and depth (up to 1000 words, as a guide) to demonstrate that you understand your chosen subject.