



**MINUTES OF THE 27TH ANNUAL GENERAL MEETING OF
THE INSTITUTE OF SOUND, COMMUNICATIONS AND VISUAL ENGINEERS LIMITED
HELD ON TUESDAY, 19 MARCH 2024 at Coombe Abbey, Binley, Leicestershire**

The President, Neil Voce MInstSCVE, declared the meeting open at 2.15pm and welcomed all members in attendance.

The following business was transacted in accordance with the Articles of Association.

24.01 Apologies for absence

Apologies were received from 6 members.

24.02 Minutes of the 26th AGM

The minutes of the 2023 AGM held on 22 March 2023, were pre-circulated and were proposed by Gareth Collyer AMInstSCVE, seconded by Helen Goddard FInstSCVE and approved by all members in attendance.

24.03 Annual Report by President

Neil Voce MInstSCVE, outlined some of the key activities of the Institute over the past year;

- **Increased membership and upgrades**
Membership had increased from 1005 to 1126 in the last year. We have 63 Supporting Members and 17 Premium Supporting Members. We have received a number of applications from our members for upgrades. We urge members to apply for upgrades as and when they gain further experience and technical knowledge within the industry.
- **Lifetime service membership**
The free lifetime membership scheme for members who have served over 21 years service and are over the age of 66 years, has been well received. This is the second year of implementation.
- **Membership demographic**
There is continued increases in the 20yrs+ and 30yrs+ age range of new members. Members from the AV market sector had grown significantly. Other members work within the PA, VA, ALS, CCTV and Acoustics sectors.
- **ISCVE training**
A significant number of training courses have taken place throughout the year and we continue to finalise courses for AV and Microphone Users training ready to launch later in the year.
- **ECS Card Scheme**
There had been a small increase with effect 1 March 2024 from JIB/ECS for assessments and cards. The scheme continues to be successful for the Institute.

- **Recurring membership fees**
The facility to make recurring payments with credit cards for membership fee renewals has been set up in the membership portal. All members are encouraged to use this method of payment to avoid additional administration costs with chasing outstanding fees.
- **Ongoing Initiatives**
Good Sound Charter
Registered Installer Network
Get Ahead event for 2024
Charitable Status for the Institute
Continue to develop and deliver more training from our portfolio
Creating VAS Guides

Neil Voce gave thanks to all the members, supporting members, committees, council, directors and the administration team for their support and hard work throughout the year. He also gave thanks to; Audiologic, Baldwin Boxall, CIE Group, Leisuretec and RCF for their sponsorship of ISCVEx and to Cunnings Recording for their PA support at the AGM and ISCVEx.

24.04 2023 Year End Accounts

Net Profit for 2023 is £31,414

Current Account Balance is £77,733

Fixed Asset Investment Net Book Value is £42,363

Bounce Back Loan of £32,615 is now at a reduced balance of £16,243

The 2023 Year Accounts were proposed by Tony Smith FInstSCVE, seconded by David Howe FInstSCVE and were approved by all members in attendance.

24.05 Authorising Council to fix the fee of the Accountants

The Accountants fee of circa £1,645 was proposed by John Willett MInstSCVE, seconded by Peter Alberry-King MInstSCVE and approved by all members in attendance.

24.06 Elections to Council and the Board of Directors

Members were asked to vote to approve the following elections:

The re-election as a Director of Doug Edworthy HonFInstSCVE.

The re-election to Council of Gareth Collyer AMInstSCVE, Andy Lewis AMInstSCVE and Antony Stacey FInstSCVE.

The Elections to Council and the Board of Directors were proposed by Helen Goddard FInstSCVE, seconded by Paul Malpas MInstSCVE and approved by all members in attendance.

The meeting was formally closed at 3.00pm, and was followed by an outline of ISCVEx 2024 and the Members' Day seminar by Jason Williams MInstSCVE.