

Training Committee – Function

The training committee is a sub committee of the ISCVE council and is made up of ISCVE members who have been proposed by ISCVE council. It shall consist of a chairman and committee members.

It is the role of the training committee to provide training courses suitable for the membership of the ISCVE although they do not need to be specific to the ISCVE membership.

In providing training courses or training events the training committee are responsible for:

- Sourcing suitable presenters
- Reviewing and agreeing course content (in association with others if the content is outside the experience of the committee members).
- Considering and benchmarking ISCVE training against other training schemes.
- Considering the possibility of training partnerships with other organisations or individuals where they may be appropriate.
- Striving to maintain high standards for quality of information and high quality trainers.
- Working with ISCVE's training administrator and others in the ISCVE to promote the training events they organise and to promote the continued professional development of the membership.
- Working with ISCVE's training administrator and others to find suitable locations for their proposed training events.
- Working with ISCVE's training administrator to cost the proposed events and agreeing suitable charges for participants

Over the financial year, the committee should not place a financial penalty on the Institute for providing these training events and should aim to bring some financial income to the ISCVE.

The training committee chairman shall work with the committee members to ensure that the committee meets its obligations to the council. The training committee chairman, who shall be the spokesperson for the committee, shall inform the council of the committee's plans and actions by providing a report on its progress to the council on a regular basis.

The training committee should seek the guidance of council in any issues it thinks might be controversial. The training committee is responsible in all of its actions to the ISCVE council.